



# Troop 97 Leadership Card

## Quatermaster

Candidate Name: \_\_\_\_\_

Patrol: \_\_\_\_\_

Term Start Date: \_\_\_\_\_

**Job Description:** Assists the Troop Quatermaster in managing all the unit's equipment.

**Term Limits:** N/A

**Filled By:** Appointment by Senior Patrol Leader

**Leadership Position Coordinator(s):** Troop Quatermaster

### Pre-Requisites to Appointment:

1. Must be at least the rank of Second Class Scout at time of appointment
2. Must have this form filled out in totality, and turned-in to the PLC Advisor

### Duties and Responsibilities:

1. Keeps an inventory of troop equipment in the unit's trailer and/or storage
2. Assists to make sure all equipment is in good condition and working order
3. Responsible for issuing out equipment to Scouts/patrols on outings, and ensuring it is returned in same/better condition in a timely manner
4. Maintain a log of when equipment is checked in/out
5. Help promote proper usage of equipment, and assists in training of how to use said equipment
6. Communicate regularly with Troop Quatermaster
7. Attends at least 75% of all Troop meetings\*
8. Attends at least 55% of all Troop outings\*
9. Attends the program planning meeting ("Big PLC") on \_\_\_\_\_ \* \*\*
10. Lives by the Scout Oath and Law
11. Displays outstanding and contagious Scout Spirit
12. Wears the Scout Uniform correctly and when required

After you term has concluded, the Leadership Position Coordinator(s) will determine if you have successfully completed your duties in office, which will determine the applicability of this role for rank advancement.

*\*If cannot fulfill, timely notice **must** be given to the Scoutmaster and/or PLC Advisor with a viable reasoning*

*\*\* Typically 1-2 weekends after elections. See Scoutmaster or PLC Advisor for date*

**Please Sign Accordingly in the Appropriate Areas:**

As Quartermaster, I understand and accept responsibility for the aforementioned duties of office.

\_\_\_\_\_ (sign and date)

As the parent of the Quartermaster, I agree with the commitment my scout is making and promise to support them in their duties (meetings, trainings, etc.).

\_\_\_\_\_ (sign and date)

As Troop Quartermaster, I will assist you in successfully carrying out your duties as Quartermaster.

\_\_\_\_\_ (sign and date)